

**ARAB REPUBLIC OF EGYPT**  
**Ministry of Agriculture and Land Reclamation**  
**On-Farm Irrigation Development in Old-Lands (OFIDO) Project**  
**Irrigation System Improvement in the Project's Command Areas**

**Field Contracts Management Officer**

**TERMS OF REFERENCE**

**I. BACKGROUND**

1. The Government of Egypt has obtained financing from the **International Fund for Agricultural Development - (IFAD)** towards financing the cost of the activities to be developed under **(OFIDO)** in selected command areas in Lower and Upper Egypt regions. The **(OFIDO)** is being implemented by the National Project Coordination Unit **(NPCU)** as part of the established overarching entity: the Projects Management Unit **(PMU)** of the Ministry of Agriculture and Land Reclamation **(MALR)**.
2. The overall objective of the **OFIDO's** Irrigation and Water Management **(IWM)** component is to improve water availability and reliability in order to increase agriculture production and farm incomes of the target farmer groups. The component is sub-divided into two main sub-components: (i) Rehabilitation and Development of the On-farm Irrigation Systems which is mainly a hardware type; and (ii) Institutional Development and Capacity Building.
3. The Project aims at introducing efficient and modern irrigation networks in the old lands by pumping Nile river waters from irrigation branch canals through underground UPVC pipes serving as Mesqa's and Marwa's connected to individual farmers plots. OFIDO aims to install such pumped irrigation water networks in (23,000) feddans of old lands in six Upper Egypt Governorates (Qena, Minya, Assiut, Luxor, Beni Sueif and Sohag).
4. The target areas under the current project phase are 3 500 feddans in Beni-Sueif. The project interventions concerned by this consultancy will concern works carried out on the Sahara branch canal in Beni-Sueif Governorate through a participatory demand driven approach and close collaboration with the Governorate Project Coordination Unit **(GPCU)**.

**II. OBJECTIVE AND SCOPE OF SERVICES**

**A. Objective of the Consultancy**

The Officer will be assigned the responsibility of liaising between the OFIDO - NPCU in Cairo and the Engineering Supervision Firm employed by OFIDO in order to supervise the on-site performance and work progress of awarded contractors and also to represent OFIDO in all contacts with local authorities and stakeholders at the Governorate level. The Field Contracts Management Officer will report to the Senior Contracts' Management Officer in Cairo and will perform the following tasks.

**He/she will work six days per week at the Governorate level to supervise works in the Project Area.**

### **B. Scope of Services**

He/she will specifically perform the following tasks:

1. Undertake daily visits to construction sites to establish his/her own record of site progress conditions, obstacles hindering implementation and/or monitoring of evolving issues that could impact progress of construction works.
2. Assist the Supervision Firm and the Contractor in solving evolving issues with respect to relations with local authorities, farmers and stakeholders and escalate, if necessary, to the NPCU through the Senior Contracts' Officer.
3. Facilitate site hand-over to contractors and participate, on behalf of the NPCU, in the Committees for Acceptance of the Works at completion.
4. Attending local meetings related to the Project on behalf of the NPCU.
5. Review of Supervision Firm reports and communications addressed to the NPCU (including timesheets of the staff of the Supervision Firm) for regularity, comprehensiveness, accuracy and compliance with the provisions of its contract with the NPCU.
6. Review the contractors' monthly statements and other communication/ correspondence addressed to the NPCU for regularity, comprehensiveness and accuracy and compliance with the provisions of their respective contracts with the NPCU.
7. Collect early warning information about progress delays, cost and quality of construction or supervision, potential variation orders and other evolving matters that may impact implementation for timely action by his/her supervisor at NPCU. Consolidate such information in a bi-weekly report on the Status of Progress of each contract under his/her supervision and submit to the Senior Contracts Officer at the NPCU.
8. Any other related tasks as may be delegated to him/her by the supervisor at the NPCU.

### **C. Experience and Qualifications Requirements**

Interested applicants must possess the following qualifications:

1. University degree in Engineering or Construction management
2. 5-7 years of experience in engineering supervision or construction or design, preferably in the water or irrigation sectors or in contract/construction management.
3. Ability to communicate in English.
4. Knowledge & skills in using the PC software for Word Processing and Excel.

**Job Location:**

Applicants preferably be residents of the same Governorate

**D. Deadline for Receipt of Applications:**

**(15 days)** from date of Advertisement

**E. Address for submission of applications:**

Interested candidates please send resume to:

**Prof. Dr. M. Samir M. Abo Soliman**

National Project Coordinator

Projects Management Unit (PMU)

On-Farm Irrigation Development Project in the Old lands (OFIDO)

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